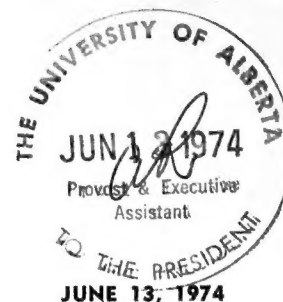


FOLIO



THE UNIVERSITY OF ALBERTA STAFF BULLETIN

EDMONTON, ALBERTA

BOARD OF GOVERNORS

By FOLIO Staff

The Board of Governors and its Executive Committee met June 7, 1974.

POLICY ON DOCUMENT RETENTION AND DISPOSITION

Board members approved a document prepared by the University Archives Committee, entitled "Archives Policy—Documents Retention and Disposal—1974." The new policy is supplementary to that established by the Board in 1969. Portions of the new policy are printed below.

Definition of University documents. University documents include any paper, record, or other documentary material, regardless of physical form or characteristics, made or received by any authority, department, or officer of the University and which relate to the business of the University. *NOTE*—the definition excludes: any document produced in a private capacity; library and museum material made and preserved solely for reference or exhibition; extra copies of documents preserved only for references. *Guidelines to retention and disposal of University documents.* Certain documents and series of documents have a continuing value to the University while other documents should be disposed of when their administrative usefulness expires. . .

1. **PERMANANT DOCUMENTS.** Definition: A permanent document is a paper, file, or series of files (a) essential to the conduct of continuing business of an office; (b) which reflect the history of the office, its growth and change, its staff and programs, its policies, procedures, and relationships; (c) which reflect the history of the University, and the role of specific offices, departments, disciplines, projects and research in that history; (d) which provide legal or testimonial evidence of actions taken or not taken; (e) which establish fiscal responsibility, document costs and expenses; (f) which support an administrative policy, programs or proposal; (g) which record privileged, confidential, or personal information.

Categories: correspondence, minutes, appendices, reports, staff files, student records, and printed matter. . .

The sum total of a University's permanent documents provides the University community and the public with a record of the

University's philosophy, policy, people, and performance.

2. **DISPOSABLE DOCUMENTS.** Definition: A series of related files which (a) may be a duplicate of an official copy maintained permanently elsewhere; (b) may be a trivial document without any enduring value, e.g. form letters, acknowledgments of publications, invitations; (c) may be general files with no direct relation to the University, e.g. publishers' catalogues, organizational circulars.

Categories: (copies of) correspondence, minutes, working papers, fiscal and routine business records, reports, printed matter (recommended retention period varies with document type).

Control of University documents. (a) University documents are the property of the University; (b) Responsibility for their retention and disposition rests with the Board of Governors; (c) Staff leaving the University shall leave all University documents for their successors.

Destruction of University documents.

(a) Destruction of University documents requires prior written approval of the appropriate Vice-President, Dean, Director, Chairman, or other appropriate officers of the University, and the University Archivist. . .

Document appraisal. Information on the status or value of documents may be obtained from the University Archivist.

ACADEMIC PENSION PLAN

Members approved, for forwarding to the Lieutenant Governor-in-Council, a Trustees' recommendation that the maximum total book value of investments of the Academic Pension Fund be raised from fifty percent to seventy-five percent. In the opinion of the trustees, the new limit will increase their chances of realizing an optimal investment plan for the Fund.

RESIGNATION

Board members received notice of the resignation of PETER C. FLYNN from the Board effective September 15, 1974. Mr. Flynn will have completed his program of studies at the University by that time.

THE HARVEY S. PERKINS SCHOLARSHIPS

The Board approved the establishment of the Harvey S. Perkins Scholarships, to be
(Continued on page two)

MABEL PATRICK 1891-1974

MABEL PATRICK, founding Director of the School of Household Economics, died May 27, 1974 in Victoria, British Columbia. She had been retired from the University since 1956 but had continued to participate actively in a number of organizations with which she was associated, particularly the Consumers' Association of Canada.

Dr. Patrick attended the Ontario Ladies' College at Whitby and Havergal College in



Dr. Patrick

Toronto before going on to the University of Toronto where she received her BA in 1915. In 1922 Columbia University awarded her an MA.

Her career took her to the University of Manitoba; three years later, in 1918, she resigned from her position there to establish the Department of Household Economics at The University of Alberta. In 1928 her department became a school within what was then the Faculty of Arts and Science. It did not become an autonomous school until 1966, ten years after Dr. Patrick retired.

Dr. Patrick earned many honors during her lifetime. In 1945 the Alberta Home Economics Association established the Mabel Patrick Scholarship, which continues to be awarded annually. In 1960 she received the Canadian Home Economics Association Honor Award for outstanding contribution to the profession. The University awarded her an honorary Doctor of Laws degree in 1965 when the Household Economics Building was officially opened. In 1967 she received the Centennial Medal in recognition of valuable service to the nation. She also was an honorary life member of the Edmonton, Alberta, and Canadian Home Economics Associations and honorary president of the Canadian Dietetic Association.

(Continued from page one)
awarded annually on the basis of high academic achievement to students entering first-year studies. Financial need of the student is to be a major consideration as well. The scholarships have been made available from the estate of the late Beulah Hill Perkins. Ten such scholarships will be offered in 1974.

BUILDING COMMITTEE

The Board Building Committee has decided to open its meetings at its own discretion.

JOHN L. SCHLOSSER, Chairman of the committee, noted in a letter to FRED JENNER, Chairman of the Board, that "it is our opinion that it would be in the best interests of both the University and the public, if we could openly discuss (as in the Board of Governors meetings) many areas of general interest and, then, have closed discussion on items of a confidential nature."

GENERAL FACULTIES COUNCIL EXECUTIVE COMMITTEE

By FOLIO Staff

The regular meeting of the Executive Committee of General Faculties Council was held June 3. Due to a lack of quorum for the regular meeting of General Faculties Council on May 27, the Executive Committee invoked its delegated authority to act for Council on certain matters.

UNIVERSITY ADMISSIONS AND TRANSFERABILITY

Committee members approved proposed Admission and Transferability of Credit policies for the University (see separate article). The new policies incorporate certain modifications suggested by the Faculty of Arts. MYER HOROWITZ, Dean of the Faculty of Education, and WILLIARD ALLEN,

Associate Vice-President (Academic), wished the minutes to record that the adopted policies represent the minimum degree to which the University will work regarding admission and transferability between Alberta's post-secondary institutions.

UNIVERSITY ARCHIVES COMMITTEE

Committee members received for information recommendations from the Archives Committee on Documents Retention and Disposition. The recommendations, essentially administrative in nature, permit the selective retention and disposition of documents according to prescribed definitions, guidelines, and regulations. They consequently will provide the University with a manageable system of information storage and retrieval.

APPOINTMENTS

The Executive Committee appointed W. A. G. VOSS, Chairman, Department of Biomedical Engineering and Applied Sciences, and M. GULUTSAN, Associate Professor of Educational Psychology and Chairman, East European and Soviet Studies Committee, to membership on the Council of the Faculty of Graduate Studies and Research, effective September 1, 1974.

AUDIT PRIVILEGES

Members of the Committee authorized the Registrar to revise the Calendar regulation applying to those persons who audit courses. A. D. CAIRNS, Registrar, noted that his office had been maintaining a distinction between students taking courses for credit who wish to audit additional courses, and persons who are registered only as auditors. The latter are assessed fees for the auditing, while the former, already having paid full-time fees, are not.

The new regulation clearly distinguishes between auditing students paying full-time fees, who will not be assessed additional audit fees, and those paying either part-time or audit fees. In the latter case the new audit fees are \$25 for a half course and \$50 for a full course.

ADMISSION AND TRANSFERABILITY

At its regular meeting held June 3, the Executive Committee of General Faculties Council approved the following document.

INTRODUCTION

Normally a student gains admission as a student at The University of Alberta by completing the matriculation requirements of a particular faculty or school. At the moment, the Department of Education is the only agency that certifies the successful completion of these matriculation requirements. However,

a small number of students, about 300, seek admission to The University of Alberta after attending a public or private community college, an institute of technology, or a regional agricultural and vocational college. Although the problem of admitting such students to The University of Alberta has been solved, no procedure, acceptable to all of the institutions involved, has been devised to establish the advanced credit, if any, such a student will have after admission to The University of Alberta.

In supporting the following proposals, The University of Alberta assumes that the traditional role of the high school in preparing students for university entrance will be respected, and that arrangements with other Alberta institutions of post-secondary education are not intended to provide either a shorter or less demanding route into the universities than that available through the high schools.

A series of meetings has been held by representatives of some, but not all, of the post-secondary educational institutions of Alberta. From the discussions that took place at these meetings, it became clear that the present policies of The University of Alberta have generated a great deal of antagonism that is directed toward The University of Alberta, and no agreement would be reached unless some acceptable procedure to resolve conflicts between institutions was established. The representatives mentioned above have reached an agreement on an acceptable procedure to resolve such conflicts.

ADMISSION POLICIES OF THE UNIVERSITY OF ALBERTA

(1) Every person will gain admission to a faculty or school of The University of Alberta by satisfying the admission and selection requirements established by General Faculties Council and the faculty or school concerned. Normally, selection requirements are used if the faculty or school has established a quota for the admission of students to that faculty or school.
(2) For every person who has successfully completed one full year or more at a public or private community college, an institute of technology, or a regional agricultural and vocational college, the matriculation requirements of a faculty or school of The University of Alberta will be waived providing:

- (a) the institutions mentioned above are funded on an annual basis by the Department of Advanced Education of the Government of Alberta;
- (b) The University of Alberta receives a letter from the institution attended by the person recommending admission to the particular faculty or school of The University of Alberta.

FOLIO

THE UNIVERSITY OF ALBERTA, EDMONTON, ALBERTA

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Marcy Davies, Editor

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Staff: Jeanette Rothrock (Acting Publications Officer), Norma Gutteridge (Copy Editor), Marjorie Olsen and David Norwood (Editorial Assistants), Richard Kerr (Design Editor)

Business Manager: A. S. Knowler (Chief Accountant, Office of the Comptroller)

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If these conditions are satisfied, the person involved will receive automatic admission to the appropriate program if it has no admission requirements other than matriculation requirements. If selection procedures are involved in the admission to a program of The University of Alberta, then this person will be treated on the same basis as all other people seeking admission to that program.

THE CREDIT ARBITRATION COMMITTEE

It is recommended that a committee, called the Credit Arbitration Committee, be established for the sole purpose of deciding on issues of dispute that may arise between or among the post-secondary educational institutions of Alberta about the advanced standing students should receive when a transfer from one institution to another is involved. When The University of Alberta is involved, the other post-secondary institutions will be: (a) the other public universities; (b) the public community colleges; (c) the public institutes of technology; (d) the public agricultural and vocational colleges.

The composition of the Committee is as follows:

- (1) A chairman, appointed by the Minister of Advanced Education from outside the Department and the system of post-secondary education;
- (2) Four members of the academic staff, one appointed from and by each of the four public universities;
- (3) Two members of the academic staff of the public community and regional colleges, with both members elected by this group of colleges;
- (4) Two members of the academic staff of the institutes of technology and the vocational centres, both of whom are elected by this group of institutes and centres;
- (5) For each of the members listed above, an alternate member must be appointed. An alternate for a member appointed by one institution must not be connected with that institution. An alternate elected by a group of institutions must not be connected with any of the member institutions of the group. Thus, when the Credit Arbitration Committee considers a dispute between institutions A and B no representatives of either A or B will sit on the committee. Institutions A and B will however have the right to make representations to the Committee.
- (6) The membership term has not yet been decided.

The Credit Arbitration Committee will deal with disputes between or among institutions. It will not hear or investigate disputes between students and institutions. After an institution has informed the Committee in writing of a dispute, the Committee must, within one month, inform the institutions of its decision,

and this decision is binding on both parties. After this decision has been made, neither party may raise the matter at issue before any agency for a period of one year.

TRANSFERABILITY POLICY OF THE UNIVERSITY OF ALBERTA

(1) Students who have attended a publicly supported post-secondary education institution and wish to transfer to The University of Alberta will be subject to the same regulations regarding transfer of credits as students who have attended The University of Alberta and wish to transfer from one faculty or school to another.

(2) If an institution so desires, The University of Alberta will honor all transfer of credit agreements that are in existence on May 1, 1974.

(3) Bearing in mind that the internal regulations of The University of Alberta enable faculties to decide whether or not courses given advance credit satisfy particular prerequisite and program needs, and bearing in mind that students transferring to The University of Alberta shall be subject to the same regulations as those transferring from within, the following regulation shall apply to students in the small number of post-secondary institutions in Alberta that have university transfer programs that have been approved by the Department of Advanced Education:

The University of Alberta will accept for credit toward the pass or special degrees in Arts or Science, arts or science courses specified by any of these institutions, up to a maximum of five full-year courses or ten half-year courses.

For such students, The University of Alberta will ensure that there will be at least one program of studies in each of the faculties of Arts and Science that these students can complete for degrees in the normal time. It does not mean that such students will be able to complete every program of studies offered by these two faculties in the normal time.

Generally speaking, a student who is given credit for the equivalent of five full-year courses, will be able to complete the pass or special degree programs in Arts and Science in the normal time. There might however be exceptions for highly structured special degree programs.

(4) The University of Alberta is willing to negotiate with any of the post-secondary institutions mentioned in (3) with respect to the transfer of credit for the courses of the first year on any program of studies not covered by (3), the decision of The University of Alberta to be final.

(5) The University of Alberta will negotiate with any of the post-secondary educational



University track and swim facilities were used earlier this month for the 1974 Alberta Special Games. More than 800 persons took part in the games, sponsored by the Alberta Association for the Mentally Retarded, Kiwanis Clubs, and the Department of Culture, Youth and Recreation.

institutions not mentioned in (3) for the transfer of credit. In these instances, the decision of The University of Alberta is final. NOTE: In the past, an affiliation agreement between a university and a junior college gave the university wide supervisory powers over the junior college. The junior college had to receive the approval of the university before making appointments to the staff of the college. The university had to inspect and approve the physical and library facilities of the junior college before university transfer courses could be given by that college. However all of this is past. This new policy supersedes all previous policies and procedures.

GRADUATE STUDIES ENQUIRY: DETAILS ANNOUNCED

The terms of reference and full composition of the Canada Council-appointed Commission of Enquiry into the State of Graduate Studies have now been made public.

In addition to DENNIS HEALEY, Principal and Vice-Chancellor of Bishop's University whose appointment as Chairman of the Commission was announced in late January, the Commission will include BLAIR NEATBY, Professor in the Department of History at Carleton University, and LEON DION, Professor in the Faculty of Social Sciences at Laval University.

The terms of reference of the Commission are as follows:

To enquire into and report upon the nature and objectives of Canadian graduate studies

in the humanities and social sciences and, without limiting this general aim, to examine in particular the trends and patterns of such graduate studies in recent years, and to make an assessment of future needs and prospects in light of: the expectations of graduate students; the relationship of graduate studies to the development of Canadian universities and to advanced research; and the employment opportunities for students completing programs of graduate work in the humanities and social sciences.

The Commission, an independent body based in Lennoxville, Quebec, has already begun its work and expects to hold public hearings across Canada beginning in February 1975. Its findings will ultimately be published by the Canada Council.

NOTICES

THE SENATE SAYS 'THANK YOU'

The Senate Committee reviewing the acquisitions capability of the University Library wishes to express its appreciation to the many members of the academic staff who have responded with comments concerning acquisitions funds. The Committee's report will be completed by June 30.

APPOINTMENT ANNOUNCED

The Vice-President (Finance and Administration) wishes to announce the appointment of DAVID B. YOUNG, presently Administrative Officer in Housing and Food Services, as Acting Director of that department effective June 1, 1974.

WOMEN'S SYMPOSIUM TO BE HELD AT EXPO '74

An Expo '74 environmental ad-hoc symposium entitled "The women's symposium: women and the environment" will be held in Spokane, Washington, August 24, 25, and 26. The symposium will explore the contemporary woman in the physical and sociological environment through a series of lectures, workshops, and multi-media presentations.

Women and Technology (Saturday, August 24) will examine the issues related to the development of an environmentally-sound technology and provision for participation of women, minorities, and the aged in technologic decision making. *Women and Lifestyle Choices* (Sunday, August 25) will feature the issues related to the expansion of woman's traditional role to include her creative self and her role as nurturer of the total environment throughout her life span. *Women and Consumerism* (Monday, August 26) looks at women as primary purchasing agents and at the constantly growing economy.

The symposium will be held at Spokane's Gonzaga University within walking distance of the World's Fair site. A limited amount of low-cost dormitory housing will be available for both single women and families.

Further information may be obtained from The Women's Symposium, c/o VIKI SONNTAG, W.5415 Princeton Place, Spokane, Washington, USA 99205. Telephone (509) 838-1633.

ALEXANDER VON HUMBOLDT FOUNDATION

While visiting The University of Alberta to meet members of the faculty and former Humboldt Fellows, DIETRICH PAPENFUSS of the Alexander von Humboldt Foundation, Bonn Bad Godesberg, will be available to see prospective applicants.

Those interested in applying for a Humboldt Foundation Fellowship must hold a PhD or equivalent degree and have a good knowledge of German.

Dr. Papenfuss will meet interested persons in the Senate Chamber of the Arts Building at 10:30 a.m. on Thursday, June 20.

Further information may be obtained from E. REINHOLD at 432-4110 or 432-1281.

THIS WEEK AND NEXT

Listings must reach the Editor by 9 a.m. the Friday prior to publication. Written notification is preferred. Compiled by NORMA GUTTERIDGE, 432-4991.

13 JUNE, THURSDAY

Graduate Students' Association

8 p.m. to 12:30 a.m. TGIT. Relax outside in the easygoing nonchalance of North Garneau or get together with your friends inside, at the near legendary Grad House. Only a dollar and a half buys beer for the entire evening. 11039 Saskatchewan Drive.

14 JUNE, FRIDAY

Graduate Students' Association

4 to 6 p.m. and 9 p.m. to midnight. After a hard week's research, relax for the Happy Hour, 4 to 6 p.m. at the Grad House. The beer is only 35 cents, chili and submarine sandwiches are available, and the ever congenial company is free. Help cool off the long hot summer. 11039 Saskatchewan Drive.

National Film Theatre

'Myth and Legend of the RCMP'

8 p.m. *Until They Get Me* (1917) with Jack Curtis and Pauline Starke; directed by Frank Borzage. Fifty minutes, silent. Also *The Fatal Glass of Beer* (1932) with W. C. Fields; directed by Clyde Bruckman. Twenty minutes, sound. A burlesque of Robert Service's rugged

poems about the North. Centennial Library Theatre. Admission \$1, children 50 cents.

15 JUNE, SATURDAY

Faculty Club

Downstairs. Barbecue your own at the patio grill (steaks \$5.50, chicken \$3.75, hamburgers \$2.50), home style baked beans, salad bar, dessert table.

Upstairs. Regular dinner menu served 6 to 10 p.m., dancing from 9 p.m. until midnight.

17 JUNE, MONDAY

Seminar-in-the-Round

2 p.m. "Fundamental problems in the theory of linguistic competence" by C. I. J. M. STUART, Chairman of the Department of Linguistics. Sponsored by the Centre for the Study of Theoretical Psychology. Henry Marshall Tory Building, room 14-6.

18 JUNE, TUESDAY

Rueben Benjamin Sandin Lecture Series

11 a.m. "Organic geochemistry I: through kerosene to methane; the *Logbaba* story" by GUY OURISSON, President of Université Louis Pasteur, Strasbourg, France. Sponsored by the Department of Chemistry. Chemistry Building, room E1-60.

Television Program

'Work and Leisure in Alberta'

8 p.m. Host ALEXANDER MATEJKO discusses a comparative perspective with Mr. Migembe of Tanzania and Mrs. Howell. QCTV. Cable 10.

19 JUNE, WEDNESDAY

Rueben Benjamin Sandin Lecture Series

11 a.m. "Organic geochemistry II: terpenoids and steroids as geochemical markers; the *Messel* story" by GUY OURISSON. Chemistry Building, room E1-60.

Faculty Club

Downstairs. Family night. Pizza, spinach salad, jellied parfait. Adults \$1.75, children \$1.25. A puppet show will be given by DON MILLS.

Television Program 'Sailing'

7:30 p.m. The last program in the series, "Going foreign," looks at a channel crossing from England to France. ACCESS North Television. Cable 13.

Edmonton Association for Children

With Learning Disabilities

8 p.m. Annual public meeting. The election of officers will be held and the film *The Hyperactive Child* will be shown. Unitarian Church auditorium, 12530 110 Avenue.

20 JUNE, THURSDAY

Rueben Benjamin Sandin Lecture Series

11 a.m. "Allergenic sesquiterpenes; the *Frullania* story" by GUY OURISSON. Chemistry Building, room E1-60.

21 JUNE, FRIDAY

Rueben Benjamin Sandin Lecture Series

11 a.m. "Latex triterpenes as evolutionary markers; the *Euphorbia* story" by GUY OURISSON. Chemistry Building, room E1-60.

Campus Law Review Committee

12 noon. Members will be reviewing the substantive disciplinary regulations and procedures of the University, and penalties. Submissions may be sent to MRS. LOUISE GADS, 3-22 University Hall.

Faculty Club

Downstairs. TGIF—Western garden party. Vichyssoise, salade nicoise, cold roast beef, fresh strawberry tarts. \$2.75.
Upstairs. Fresh lobster served 6 to 10 p.m. Also regular dinner menu, including the Club Specialty at \$5.50.

National Film Theatre

'Myth and Legend of the RCMP'

8 p.m. *Rosemarie* (1954) with Ann Blyth, Howard Keel, Fernando Lamas; directed by Mervyn LeRoy, dances by Busby Berkley. 120 minutes, color. This is the third and most spectacular version of the famed operetta. Centennial Library Theatre. Admission: Adults \$1, children 50 cents.

22 JUNE, SATURDAY

Faculty Club

Downstairs. Barbecue your own at the patio grill (steaks \$5.50, chicken \$3.75, hamburgers \$2.50), home style baked beans, salad bar, dessert table.
Upstairs. Fresh lobster served 6 to 10 p.m. Also the regular dinner menu including steak Chateaubriand (\$14 for two), and rack of lamb (\$9.50 for two).

Ballet

7:30 p.m. "Recital" by the Giselle Conservatoire de Ballet. Jubilee Auditorium. Tickets from the students and at the door.

EXHIBITIONS AND PLAYS

Alberta Barter Theatre

13, 14, 15, 16 and 20, 21, 22, 23 June. Curtain time: each evening at 9 p.m. *A Funny Thing Happened on the Way to the Forum*. Outdoor theatre at Corbett Hall. Admission is whatever you can afford. \$1.50 is suggested.

Latitude 53 Gallery

Until 15 June. "Three new Alberta painters: MARIA YACIUK, DEIRDRE GRIFFITHS, GEORGE B. FRANK." Gallery hours: 12 noon to 5 p.m. Tuesday to Saturday. 10048 101A Avenue.

Edmonton Art Gallery

Until 25 June. "Barbara Ballachey." Recent works on paper by this Calgary artist.
Until 2 July. "Alberta photography: 1974."

Botanic Garden and Field Laboratory

The Botanic Garden and Field Laboratory is open to the public every Saturday, Sunday, and public holiday between the hours of 1 and 6 p.m. It is located six miles west on Highway 16 and then nine miles south on Highway 60 (three miles north of Devon). The north gate should be used. The following bulbous and herbaceous plants are normally in flower at this time of year: *Dodocatheon* (shooting star); *Lupinus*; *Calceolaria cypripedium* (ladies' slipper orchid); *Campanula* (bell flower); *Dianthus* (pink); *Meconopsis* (Himalayan blue poppy); *Sedum* (stonecrop).

POSITIONS VACANT

NON-ACADEMIC STAFF

Applicants are sought for the following positions. The Office of Personnel Services and Staff Relations (121 Administration Building) will provide further details to interested persons, who are not to approach directly the department advertising the vacancy.

Clerk Typist I (\$346-\$441)—School of Nursing
Clerk Typist II (\$379-\$485)—Political Science; Technical Services; Purchasing; Business Administration and Commerce (2 positions); Office of the Comptroller; Provincial Laboratory (2 positions); Central Stores; Extension—Educational Media; Psychology; Pharmacy; English; Bookstore (2 positions); Chemical Engineering
Clerk Typist III (\$441-\$560)—Technical Services—Drafting
Clerk Steno II (\$398-\$508)—Economics; Secondary Education; Elementary Education
Clerk Steno I (half-time) (\$199-\$254)—Science
Clerk Steno III (\$461-\$587)—Secretariat; Law; Paediatrics; Botany; Medicine; R. S. McLaughlin Examination and Research Centre; Mineral Engineering
Clerk Steno III (term—December) (\$461-\$587)—Radiation Control Committee
Departmental Secretary (\$617-\$788)—Chemistry; Microbiology
Bookkeeper I (\$379-\$485)—Provincial Laboratory
Senior Key Punch Operator (\$485-\$617)—Office of Administrative Systems
Student Record Processing Clerk (\$485-\$617)—Education (2 positions)
Dental Assistant (\$419-\$534)—Dentistry
Library Clerk II (\$398-\$508)—Economics; Sociology
Laboratory Assistant III (\$485-\$617)—Civil Engineering (2 positions)
Biochemistry Technician II (\$648-\$827)—Pathology; Psychiatry
Laboratory Technician I (\$560-\$715)—Mechanical Engineering



Classical and folk dances of India will be performed by PADMINI Ragini and troupe this evening at 8 p.m. at the Jubilee Auditorium. Tickets may be obtained at the Information Desk in the Students' Union Building, or at the door.

Senior Analyst (\$958-\$1,458)—Theoretical Physics Institute
Ice Rink Attendant (\$508-\$648)—Physical Education
Electronics Technician I (\$587-\$750)—Chemistry
Laboratory Assistant III (Biochemical) (\$500) (trust)—Pathology
Machinist Technician I (\$587-\$750)—Technical Services
Assistant Control Clerk I (\$346-\$441)—Computing Services
Assistant Control Clerk II (\$398-\$508)—Computing Services
Analyst (Information Co-ordinator) (\$958-\$1,222)—Computing Services
Laboratory Assistant II (\$419-\$534)—Pharmacology
Biology Technologist I (\$648-\$827)—Genetics

GRADUATE STUDENTS' ASSOCIATION MANAGER OF SOCIAL CENTRE

The Graduate Students' Association requires a manager to supervise the operation of the Grad Students' Social Centre at 11039 Saskatchewan Drive. Duties and salary negotiable.
Part-time help is also needed for the Centre on Thursday and Friday nights.
For further information on both the above call 432-1175 between 2 and 4 p.m. weekdays.

ACADEMIC POSITIONS

ADMINISTRATIVE OFFICER DEPARTMENT OF PHYSICAL EDUCATION

Duties include: (1) course timetabling; (2) budget control; (3) liaison with Registrar's Office re: student enrolment; (4) assisting in screening procedures for prospective undergraduate students; (5) dispersal of information to graduate students; (6) compiling minutes for department meetings, executive meetings and budget meetings; (7) computerizing administrative information; (8) supervising secretarial pool (9) acting as an administrative support to the department head. *Date of appointment:* July 1, 1974. *Apply to:* T. L. MALONEY, Department of Physical Education, room E474 Physical Education and Recreation Centre, The University of Alberta. Telephone 432-5604.

SPRING SESSION, SUMMER SESSION
EVENING CREDIT PROGRAM (OFF-CAMPUS)
ADMINISTRATIVE AND PROFESSIONAL OFFICER I
Duties: generally assisting the Director and specifically canvassing some 50 departments/schools/faculties regarding Spring, Summer, and Off-campus Evening Course offerings. Preparing and revising schedules of courses and timetables, editing and producing *Calendar*. Dealing with special cases regarding appointment, payment, accommodation for visitors etc., concerning some 350 instructors and 150 instructional assistants. Attending and preparing materials for regular meetings of committee, and meetings of ad hoc committees. Arranging for advertisements of various programs, and distribution of *Calendar* to off-campus points. *Qualifications:* Degree and experience with The University of Alberta preferred. *Salary:* \$10,062 minimum. *Date of appointment:* July 15, if possible. *Apply to:* S. C. T. CLARKE, Director, 4-107 Education Centre North. Telephone 432-3752.

PERSONAL NOTICES

All advertisements must be received by 9 a.m. the Friday prior to publication. Rate is 10 cents per word for the first week, and 5 cents per word for subsequent weeks ordered before the next deadline. Minimum charge is \$1. Ads must be paid in advance. We regret that no ads can be taken over the telephone. For order forms or further information, telephone 432-4991.

Accommodation available

SUNDANCE HOUSING CO-OPERATIVE—Low-cost quality housing, community living. 439-2564.
FOR RENT—Two-bedroom house, close to University; available July 1 to August 16. \$250 for the six weeks; all utilities. 439-4104.
FOR RENT—Large, new four-bedroom home in Brander Gardens. Fireplace, family room, large double garage, 2½ baths. Unfurnished or with major appliances. July 1, 1974 to August 31, 1975. Reasonable rent. 432-4054 or 435-7572.
FOR SALE—2.1 miles from University, very secluded older house, excellent repair, new furnace, double garage. Three bedrooms, two bathrooms, 1.5 plots. \$40,000 by owner who will take \$20,000 mortgage. No agents. 465-3643.
HELP—Our master is deserting us (three lonesome pussycats) for Summer School (July 4 - August 16). If we like you, he promises that the rent will be reasonable. 439-4794, evenings, for appointments.
MODERATE RENT to responsible person. Windsor Park, piano. September 5 to October 19. 439-3534.
FOR RENT—Four-level, three-bedroom furnished house. Family room, finished basement, 1½ baths, large study, garage. On quiet crescent, Parkview. Available mid-August, one year. \$300. 482-2867.
TO SUBLET—July/74 - June/75; two-bedroom furnished apartment, College Plaza. Deposit required. Ideal for couple. 432-6389, 439-7538.
FOR SALE—Sherwood Park, custom bungalow, sunken living room, fireplace, fridge, stove, dishwasher, washer, dryer, drapes, fenced and landscaped. 432-6389, 439-7538.
FOR RENT OR SALE—Three-bedroom house two blocks south of campus, broadloom, developed basement, double garage. \$37,500. 432-4385, evenings 467-7566.
FOR SALE—Three-bedroom bungalow, finished basement with two bedrooms, double garage, drive-in patio, beautifully landscaped. Good bus service. Walking distance to campus. Telephone 436-0142.
FOR RENT—Beautiful one-bedroom furnished apartment. Fully carpeted, excellent furnishings, \$165. Caretaker, Suite 16, 10839 University Avenue. 488-9151 or 439-7554.

FOR RENT—Four-bedroom home with fridge, stove, washer, dryer. 11210 71 Avenue. Evenings 436-5824.
FOR SALE—Near University, completely renovated two-bedroom home. 1½ baths, large lot. Finished basement contains two extra bedrooms. Double garage. Call Merve Gray. 433-9551, 453-3535.
OWNER SALE—Windsor Park, Edinboro Road, facing park. Five bedroom home, large sun deck, private yard and many extras. \$85,000. 439-0388.
FOR SALE—Bungalow with charm and character situated next to the University. Features include fireplace, cedar ceiling, modernized kitchen, new plumbing, two bedrooms up and two down, rec. room, exceptional built-in cupboards and shelving. Asking price of \$65,000 includes all appliances. Call John Templeton of Potter Realty, 436-3050; res. 435-1653.
FOR RENT—Belgravia, large furnished three-bedroom bungalow. Fenced yard, garage. August 1974 to August 1975. \$350. 436-0785.
FOR RENT—Furnished basement suite near campus. Living room, kitchen with fridge and stove. Bedroom and study or second bedroom. \$130/month plus utilities. Available July 1. Prefer married couple. J. Davidson 432-3637, evenings 439-4698.
FOR SALE—Cape Cod-style, S.W. Belgravia, 2,000 sq. ft. plus basement. Three large bedrooms up, one down. 1½ baths. Dining and living room, family room with french doors to large wooden sun-deck. Brick fireplace, dishwasher, many extras. Newly decorated throughout. Double garage. Mature trees. \$60,000 total cash to 9% mortgage. Principals only. Telephone 434-5486.
FOR RENT—Four-bedroom, two-storey house, half block east of campus. July 1. 432-4033.
FOR SALE—Four-bedroom, two-storey home in Petrolia. Close to all schools, swimming pool, ice arena, Southgate Shopping Centre and 10 minutes to campus. Very large, well treed lot. Main floor fully carpeted, large bar type kitchen, many cabinets, ½ bath off back door. Basement has carpeted rumpus room, fifth bedroom. Available July 1. Present mortgage \$14,500 at 6¾%. Owner will carry up to \$20,000. Total price \$55,000. 432-5281 or 435-7943.
FOR RENT—Premium bedroom, kitchen and balcony near campus. Also bright basement room with kitchen facilities. 439-3484, 432-4348.
FOR SALE—7327 118A Street, Belgravia bungalow, 1,282 sq. ft. Three plus one bedrooms, two full bathrooms, rumpus room. Beautiful well manicured yard. Two single garages. July 1 or July 15 possession. Call Marilyn Rebryna 434-9138, business 435-4751.
BELGRAVIA—Remodelled semi-bungalow with possession June 30. \$15,850 mortgage at 9%. Drive by 11431 80 Avenue.
LENDRUM—An attractive three-bedroom bungalow on a quiet treed crescent. Beautiful yard. Drive by 5820 114A Street. Call Mrs. Thorson 434-3503, business 435-4751. Montreal Trust Real Estate Department, Southgate Branch 435-4751.

Accommodation wanted

WANTED TO RENT—Visiting professor and family wish furnished two- or three-bedroom home fairly close to University, from August 1, 1974 to September 1, 1975. Contact Dr. Ernest McGoran, East 4909 50th Avenue, Spokane, Washington, USA 99203, telephone 509-535-5668.
WANTED—Visiting Professor and family from Scotland wish to rent two-bedroom furnished apartment or home in University area. June 23, 1974 to July 27, 1974. Contact Mrs. B. Ross (432-6295) or Dr. D. R. Wilson (432-6295).
WANTED—House swap with family from Mississauga, Ontario from July 26 to August 16. Contact 436-0602 after 5 p.m.
WANTED—Individual to share furnished three-bedroom apartment. Quiet location, convenient. \$60/month. For July, August. 439-4625.

Automobiles and accessories

FOR SALE—1964 Landrover stationwagon, 4-wheel drive, power winch. \$1,200. 432-4718 or 735-4228.
FOR SALE—Mercedes-Benz 220, 4-cylinder, automatic, regular gas, sun-roof. 23,000 miles, excellent condition. Replacement cost \$10,000, asking \$7,000. Send name and telephone to Dirk Schaeffer, Psychology, or leave message at 432-5216, and will contact you when next in town.
FOR SALE—1966 Plymouth Fury III stationwagon. Good condition. Make offer. Call evenings 435-1529.
FOR SALE—1969 Pontiac, 4-door stationwagon. 74,000 miles, good condition. Daytime 432-5546, 487-4349 after 7 p.m. (except Tuesday).

Goods and services

FOR SALE—Mason and Risch "Cecilian" piano, \$600. Basement shower cabinet and fixtures. Gendron high chair. Two single imitation french provincial beds, matching corner table and long dresser. Telephone 454-7773 evenings.
FOR SALE—Shag rug Flokati 9 x 12, all wool, golden yellow, excellent condition. \$175. Telephone 469-5764.
BICYCLES for sale, girl's Raleigh, boy's CCM, lady's CCM. 436-3602.
STUDENT would like to babysit evenings and weekends, now to end of Summer Session. Telephone 439-7413.
SPRINGHILL PARENT CO-OPERATIVE NURSERY SCHOOL, 11733 87 Avenue (St. George's Church) has vacancies in nursery and kindergarten programs for fall '74, for children 2-5. Call 434-5420 to register.
PLUMBING—FOR FREE ESTIMATES on basement bathrooms, repairs, alterations etc. call 465-7079, anytime.
1975 CHARTER TO LONDON—If you are planning on visiting London or Europe in 1975, a stay of 57, 63, or 65 days can be arranged if there is sufficient response. If interested, please call Iris Rosen and Associates at 488-8181.
FRENCH KINDERGARTEN: LES COLIBRIS—Advance registration now being accepted, 10711 Saskatchewan Drive. No previous French necessary. Also, six-week summer school for ages 6-8 and 8-10, conducted entirely in French. For information telephone 439-7534.
FOR SALE—Double bed; drawers; couches with side tables; barber set; skates (sizes 6½ and 2); baseball shoes (size 5); roller skates; clothes and coats for boys and girls, etc. Daytime 432-5546, 487-4349 after 7 p.m. (except Tuesday).
TYPING DONE—Fast, efficient service. Georgina Campbell, 489-4810 evenings.
THRILLING WEEKEND FLOAT TRIPS on the RED DEER RIVER, long weekends on the BRAZEAU, 12-day vacations on the ATHABASCA, COPPERMINE, SOUTH NAHANNI. Also, canoe trips. For free brochure contact NORTH-WEST EXPEDITIONS Limited, Box 1551, Edmonton T5J 2N7; 466-0888.
GOOD BLACK LOAM—peat, manure, gravel, sand. 432-5550 or 455-6467.
TOP PRICES FOR YOUR HOME NOW—For personal and professional advice please call John Nuis at Buxton Real Estate, 436-1140, 487-3971.
ANTIQUES from England. Furniture, porcelain, glass. Horsehill Hall, 2 miles past Alberta Hospital on Fort Road. 1 to 6 p.m. daily including weekends, closed Monday. Mary Goulden 799-3656, 475-8089.
HUB BEAUTY CENTRE—Open Monday through Saturday, 11 a.m. to 6 p.m. Special on haircuts. HUB mall. 433-0240.
FOR SALE—16.6 cu. ft. Coldspot frostfree refrigerator, one year old. Avacado green. Excellent condition. \$350. 432-3057 days, 434-3300 evenings.